

University College of the Cayman Islands



Pre-College Matriculation Programme

Fall 2013

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A. Overview of Pre-College Programme

1. INTRODUCTION

- a. The Pre-College programme (PCP) at the University College of the Cayman Islands is about challenge, discovery and new friends. The programme prepares talented students and young adults for a true experience that aims to prepare them for success and experience life in a college environment.

- b. At present a prospective student for UCCI has three pathways for entry into an academic or vocation programme:
 - 1) Student is interested in pursuing an associate degree, has the appropriate entry requirements, and is subsequently accepted directly into the degree programme.
 - 2) Student has deficiencies and has not met matriculation criteria for entry to the associate degree programme may be accepted to a certificate programme and, upon successful completion, transfer to an associated degree programme. The time span for this approach is a minimum of one academic year.
 - 3) Student wanting to complete an associate degree programme or certificate, but has entry deficiencies; usually remains unclassified and may be advised to register in the Continuing Education department in an attempt to undertake and successfully complete courses that are equivalent for matriculation into a certificate or associate degree. The timeframe is usually one to two years.

- c. The Pre-College Programme was created specifically to address those prospective student applicants that did not have the necessary entry requirements for matriculation into the associate degree programme being offered by UCCI.

2. OVERALL OUTCOME

- a. On successful completion of the one year programme students will have gained (1) matriculation into an associate degree programme, and (2) an advantage of having earned 4-7 college credits towards completion of an associate degree.
- b. The PCP is designed to enhance their creative skills, introduce them to courses in a particular field of interest thereby allowing them to experience the challenges and triumphs that exist at UCCI's dynamic college environment. Courses are taught by the same faculty who teach in the certificate, associate, undergraduate degree and master degree programmes of the College.
- c. The students will be placed into cohorts to regularize their registration and provide an education designed to overcome any impediments to their pursuit of a college education and to have them matriculate to the associate degree programme.

3. PROGRAMME OBJECTIVES

- a. The Pre-College Programme will provide college-bound students from the local community with academic counseling and support, career guidance, personal development seminars, instruction in academic areas, and college preparation workshops to:
 - 1) Strengthen student skills in math, grammar, writing and computers, and other areas;
 - 2) Expose students to careers in business, technology and science;
 - 3) Promote and increase student interest in reading in content areas;
 - 4) Strengthen interpersonal skills;
 - 5) Provide classroom instruction in academic areas and introduce students to skill-building in mathematics and writing;
 - 6) Encourage interaction with college faculty and students
- B. Upon successful completion, the programme will provide students with the requisite matriculation requirements for entry to an associate degree programme offered at the University College of the Cayman Islands.

4. WHO CAN ENROLL

- a. This programme will interest prospective students who have applied to the University College of the Cayman Islands but fall short of meeting the requisite five (5) CXC passes for entry into an associate degree programme, or do not satisfy other entry requirements for direct entry into an associate of science or applied science degree programme.

B. Entry requirements

Admission in the full-time Pre-College Programme is competitive, and in cases where places are limited, acceptance will be determined on the basis of entrance examination scores, prior external examination passes and a personal interview with the Programme Coordinator.

5. SATISFACTORY PASSES IN EXTERNAL EXAMINATIONS/UCCI ENTRANCE EXAMINATION

- a. Students desiring to enroll in the full-time Pre-College programme must satisfy ONE of the following (1 or 2):
- 1) **Two (2) passes in an external examination (subjects must be at the general level) OR**
 - 2) **Satisfactory performance at the University College's Entrance Examination with a score of 110-139 points.**

6. INTERVIEW AND ORIENTATION

- b. Along with the aforementioned passes in external examinations or satisfactory score in the UCCI entrance examination, the following is also required as part of the application process into the PCP (3, 4 AND 5):
- 3) **Present a high school transcript and results of all external examinations undertaken AND**
 - 4) **Undergo an interview with the Pre-College Programme Coordinator AND**
 - 5) **Attend a MANDATORY orientation session WITH A PARENT/GUARDIAN present (NOTE: Attendance to this meeting is mandatory for both the student and parent. Failure for either to turn up will result in acceptance being deferred until the following academic year)**

7. STUDENTS WHO DO NOT QUALIFY FOR ENTRY INTO THE PRE-COLLEGE PROGRAMME

- Students who fail to meet the admissions requirement for the Pre-College Programme (whether this is the academic component or the interview requirement) will be referred to a more suitable programme by the Pre-College Coordinator and/or the Student Services Team.
- Similarly, students with CXC passes or equivalent for ENG 99 or MAT 99 will also *not* qualify for the Pre-College Programme as all students enrolled in the programme will be required to undertake all foundation/core courses. These students will be referred to the Student Services Department for further guidance on how to proceed.

C. Programme Description

<i>Course:</i>	Pre-College Programme (PCP)
<i>Duration:</i>	One academic year in duration (Two Semesters) commencing in the Fall Semester
<i>Time:</i>	Normal Scheduling – Students register for three (3) courses in each semester. Classes will be scheduled similar to other classes at the University.
<i>Start Date:</i>	Annually in the Fall Semester 2013
<i>Participants:</i>	Students who wish to matriculate to an associate degree programme offered at University College of the Cayman Islands.
<i>Outcome:</i>	After consultation with the Programme Coordinator, successful students may apply for transfer to an approved associate degree programme
<i>Courses:</i>	<p>The UCCI Pre-College Program is one academic year in duration and serves as the perfect opportunity to expose prospective students to the rigors of college life and the discipline that is necessary to succeed at that level.</p> <p>Courses include college skills, interpersonal development, math, and writing, among others. Courses under consideration include:</p> <p>Four (4) non-credit courses (Foundation Mathematics I, Preparatory Mathematics II and Foundation English I, Preparatory English II)</p> <p>One (1) one-credit course (Introduction to College Skills and Problem Solving) designed to complement and enhance the academic experience. The non-credit enrichment course may include public speaking, critical reading and academic writing, online research techniques, and community leadership.</p> <p>Three (3) credit course (Critical Thinking -PSY 102) designed to give students a taste of the requirements of a full credit 100 level course.</p>
<i>Extras:</i>	<p>Students who matriculate in the Pre-College Programme need to receive additional reinforcement in the two core areas: Mathematics and English. As such, PCP students will be required to attend a one hour tutorial session per week for each of the aforementioned core classes. Attendance at this tutorial is mandatory and will count towards the 90% attendance requirement for successful completion.</p> <p>Furthermore, the Programme Coordinator and Student Services Office will be hosting a series of meetings, projects and workshops, which PCP students will also be required to attend in order to successfully complete the programme.</p>

D. Delivery Strategies for Pre-College Programme

- a. Student will be assigned to a “Home Room” with a designated Programme Coordinator

- b. Students will be placed in cohorts for the following courses: MAT 98, MAT 99, ENG 98, ENG 99

- c. Students will be placed in cohorts and will attend small classes of no more than twenty (20) students

- d. Assessment will include:
 - 1) Assignments
 - 2) Tests (Mid-Semester and Final Examinations)
 - 3) Overall attitude and classroom conduct
 - 4) Project/group work
 - 5) Tutorials
 - 6) Class attendance
 - 7) Adherence to UCCI policies

- e. Mandatory Attendance of 90%

E. Requirements for Matriculation in Associate Degree programme

- a. Completed all the requirements of the Pre-College Matriculation Programme- including attendance (by student: classroom and workshops/ Programme Coordinator meetings, by parent: meeting with Programme Coordinator)
- b. Achieved a course average of “C” or better in the Pre-College Matriculation Programme
- c. Achieve a grade of “B” in each of ENG 98, ENG 99, MAT 98, and MAT 99
- d. Overall GPA of at least 2.5 in the Pre-College Programme
- e. No failing grades in any subject area
- f. Completion of the programme by Spring Semester*

*Extension to complete during consecutive Summer Semester may be obtained in extra-ordinary circumstances and are subject to approval by the Programme Coordinator *only*.

F. Curriculum Requirements

The curriculum for the one-year UCCI Pre-College Programme includes: Foundation English, Foundation Mathematics, Preparatory English, Preparatory Mathematics, Introduction to College and Critical Thinking. During the Fall Semester, students will be enrolled in the following courses: MAT 98, ENG 98, and COL 100. All students will be required to attend a mandatory weekly tutorial session for Mathematics and English to further solidify the concepts presented in the classroom.

Furthermore, students will also have access to peer tutors who will be able to offer one-on-one sessions that will give those requiring more individualized assistance a greater chance at succeeding.

The Programme Coordinator will follow the students' progress throughout the semester, and will meet with each student as needed to ensure that they are on track with their requirements.

***NOTE:** Students who have shown academic capability, maturity and a willingness to undertake a second 100-level course in the Spring Semester will be able to do so by soliciting approval from the Programme Coordinator for such addition to their course load. The Programme Coordinator will take into account the student's current GPA, reports from their lecturers, performance in the Mid Terms and Final Examinations, and participation in the PCP activities offered throughout the semester. Students who are approved to take the additional course will have the opportunity to earn an additional three (3) credits towards an Associate's Degree.

During the Spring Semesters, students will be enrolled in the following courses: MAT 99, ENG 99 and PSY 102. The mandatory weekly tutorial sessions for Mathematics and English will remain in place, and students will continue to have access to peer tutors for additional one-on-one sessions for further reinforcement of concepts.

The expectation for completion of the Pre-College Programme is the end of the Spring Semester. However, for the students who have been unable to successfully complete any of the aforementioned classes for reasons deemed extraordinary or legitimate, the Programme Coordinator may extend their participation in the PCP through to the Summer Semester.

Students will only be able to attend **ONE CLASS** in the summer semester due to the intensive workload that this short semester requires. Such an extension can only be taken with the expressed written approval by the Pre-College Programme Coordinator.

Courses in the Pre-College Programme include:

- a. Two (2) non-credit courses in Foundation Mathematics – MAT 98, MAT 99;
- b. Two (2) non-credit courses in Foundation English – ENG 98, ENG 99;
- c. A one (1) credit course (Introduction to College and Survival Strategies- COL 100) designed to complement and enhance the academic experience. This one (1) credit enrichment course includes public speaking, critical reading and academic writing, online research techniques, and community leadership.
- d. A three (3) credit course (Critical Thinking -PSY 102) designed to give students a taste of the requirements of a full credit 100 level course.

UCCI	Cr.	Course	Credits
ENG 98	0	Foundation English	0
MAT 98	0	Foundation Mathematics	0
ENG 99	0	Preparatory English	0
MAT 99	0	Preparatory Mathematics	0
COL 100	1	Introduction to College and Survival Strategies	1
PSY 102	3	Critical Thinking	3
*Select ONE (1) course at the 100 level (approval by PCP Coordinator *ONLY* required)			3
Total credits attained on completion of Pre-College Programme			4-7

8. FAILURE TO SUCCESSFULLY COMPLETE THE PRE-COLLEGE PROGRAMME

- Students who fail to successfully complete the Pre-College Matriculation Programme, whether it's due to failing to meet the academic or admissions requirement, will not be allowed to enroll at another University College programme for the period of one (1) year.

G. Pre-College Programme

For use with entry Fall 2013 and beyond.

STUDENT'S NAME: _____ STUDENT ID#: _____

PROGRAMME ENTRY DATE (semester/yyyy): _____ / _____

DATE OF BIRTH (mm/dd/yyyy): _____

SEMESTER 1 (FALL 1)		SEMESTER 2 (SPRING 1)	
COURSE	GRADES	COURSE	GRADES
ENG 98 (0 Credits)		ENG 99 (0 Credits)	
MAT 98 (0 Credits)		MAT 99 (0 Credits)	
COL 100 (1 Credit)		PSY 102 (3 Credits)	
PCP Workshops (1 per week/ mandatory attendance)		PCP Workshops (1 per week/ mandatory attendance)	
		Select One 100 level course from approved list (3-4 Credits) PCP COORDINATOR APPROVAL REQUIRED!	
Total	1 Credits	Total	3-6 Credits

TOTAL NUMBER OF CREDITS: _____ Cum GPA: _____

Please consult with your Coordinator before registering for courses each semester.

Pre College Coordinator's Signature

Date

Student Declaration:

I, _____, acknowledge that I have read and discussed the requirements of the Pre College Programme with the Programme Coordinator. I also acknowledge that I am fully aware of what "successful completion" of the programme requires, and that I understand that there are consequences for failing to meet these requirements.

Student's Signature

Date

Parent/Guardian Declaration:

I, _____, acknowledge that I have read and discussed the requirements of the Pre-College Programme with the Programme Coordinator. I am fully aware of what "successful completion" of the programme requires, including my participation in the mandatory meetings with the Coordinator. By signing I acknowledge that I am in full agreement of the aforementioned and am fully aware of the consequences attached to each should they not be fulfilled by me or my child.

Parent/Guardian's Signature

Date